



**Bishopston, Cotham And Redland
Neighbourhood Partnership
7.00pm On Monday 20th October 2014
At Colstons Primary School, 18 Cotham Grove, BS6 6AL**

Present:

Ward Councillors

Martin Fodor – Redland
Fi Hance – Redland
Neil Harrison – Cotham (in the Chair)
Anthony Negus - Cotham
Daniella Radice - Bishopston

Members of the Partnership

Simon Baines, Business Representative
Alison Bromilow, Redland and Cotham Amenities Society
Nick Clark, Local Resident (in the Chair for the Neighbourhood Partnership items)
Roger Gimson, Sustainable Redland
Gavin Spittlehouse, Sustainable Bishopston
Liz Kew, Neighbourhood Watch Representative
Lesley Welch, Equalities Representative

Bristol City Council Officers

Andrew McGrath, Area Co-ordinator
Jeremy Livitt, Democratic Services Section

Other Attendees Presenting Agenda Items

Lesley Russ (Agenda Item 6) – Bristol City Council Learning Difficulties Specialist
Clive Stevens (Agenda Item 7) – Chair of the Bristol Tree Forum

Other Attendees who signed the Attendance List or made Public Forum Statements (organisation represented where indicated)

Lucy Reeves
Zanna Wheeler
Andrea Scott
Eileen Lepine
C Thomas
Emma Cooper

Rebecca Day
Ralph Mann
Emma Williams
Ian Thornley
Alan Bickerton

Apologies for Absence

Councillor Tim Malnick

15 Welcome, Introductions and Apologies for Absence (Agenda Item 1)

The existing Chair welcomed everyone to the meeting.

Apologies for absence were noted (see above). It was noted that Councillor Tim Malnick had been unable to attend the first two meetings of this NP for 2014/15 due to unavoidable commitments prior to him becoming a Councillor.

16 Minutes of the Neighbourhood Partnership (including Neighbourhood Committee) held on 23rd June 2014 (Agenda Item 2)

The following alterations were agreed to the above Minutes:

- (1) Lesley Welch is the Equalities Representative not the Equalities Adviser
- (2) Liz Kew is the Neighbourhood Watch Representative not a Local Resident
- (3) Minute Number 4(2) – Public Forum Statement - The issue of the location of the BHF (British Heart Foundation) bins was raised by residents on behalf of the Redland and Cotham Amenities Society (via Alison Bromilow)
- (4) Minute Number 5 – Well Being Report – That the recording of the vote for the Neighbourhood Committee decision on (b) Cotham Co-operative Academy includes the fact that Councillor Anthony Negus abstained from this decision
- (5) Minute Number 7 – Equalities Plan – That an additional section be added to Paragraph (3) to read “who are working on an equalities checklist which will inform everything we do”
- (6) Minute Number 12 – Neighbourhood Partnership Annual Meeting Business – That the words “and that the Street Scene Group was affiliated to the Parks Group as a sub-group of the Neighbourhood Partnership” be deleted from the end of Paragraph (1)
- (7) Minute Number 13 – Additional Items (2) Pilot Survey of Residents Groups – The words “of Places with People with Learning Difficulties” to be added to the end of the heading and Lesley Ross to be changed to Lesley Russ

- (8) Minute Number 14 – A note to be added to the end of this item to reflect the fact that the venue for the 20th October 2014 meeting was subsequently changed to Colstons Primary School, 18 Cotham Grove, Bristol BS6 6AL.

Action: Jeremy Livitt to make necessary amendments.

Matters Arising

Minute Number 1 – Microphones for the Hard of Hearing

The Area Co-ordinator confirmed that a review was being carried out into this issue in respect of venues for all future Neighbourhood Partnership meetings. However, he pointed out that there would be practical difficulties in certain areas due to the limited availability of venues.

The Equalities Representative expressed concern that every effort should be made to find suitable venues for NP meetings. She also raised concerns about the need to ensure adequate lighting for safety reasons for people with disabilities and for adequate signage to be used. She stressed that venues should only be used if they were accessible to members of the public.

Action: Andrew McGrath to further investigate

Minute Number 4 (2) – Location of British Heart Foundation (BHF) Bins

It was noted that BHF had indicated they would always consult on such matters in future.

Minute Number 4 (3) – Ardagh Pavilion and Street Lighting

Ardagh Pavlilion - It was reported that a meeting had taken place between Nick Clark, Tim Malnick, Tracey Morgan and John Boss to discuss this issue. It was noted that there was no “in principle” objection to the suggestion that a community group takes over the running of this facility.

Street Lighting – Daniella Radice confirmed that this issue had been resolved approximately 2 weeks following the meeting.

Minute Number 5 – Well Being Report

The Area Co-ordinator confirmed that the requested key data on the past history was being completed and would be subsequently submitted to a future Neighbourhood Partnership meeting.

Minute Number 6 – Festival Report

It was noted that no decision had yet been made by the Communication Engagement Sub-Group concerning how the appropriate forms will be used.

Minute Number 9 – Discussion of Constitution

It was noted that there would be a further update on this issue under Agenda Item 5 on the Agenda.

Minute Number 11 – Area Co-ordinator’s Annual Business Report

Following confirmation from a number of NP members concerning the issue raised as a piece of action about Kings Drive, the Area Co-ordinator indicated that he would discuss this issue further with St Bonaventure’s School.

Action: Andrew McGrath

Minute Number 12 – Neighbourhood Partnership Annual Meeting Business – Graffiti Course and Additional Parent Representative for Primary Schools

Graffiti – It was noted that this issue had now been resolved

Additional Parent Representative for Primary Schools – It was agreed that this issue should be added to the Agenda for the next informal NP meeting.

Action: Andrew McGrath

17. Declarations of Interest – Neighbourhood Committee Members (Agenda Item 3)

There were no declarations of interest.

18. Public Forum (Agenda Item 4)

There were no Public Forum items.

It was noted that this item had replaced Agenda Item 5 indicated on the Agenda entitled “Learning Partnership West – Youth Provision in Bishopston, Cotham and Redland – Presentation by Robert Farrow”.

Roger Gimson gave a verbal presentation on each issue as follows:

BCR Constitution – Roger Gimson confirmed that existing documents were being collated on this issue and one issue to be clarified was the difference between a representative and an advocate. He confirmed that a revised constitution would be in place to be considered by a Neighbourhood Partnership for the March 2015 with the proposal being fed into Neighbourhood Forums to obtain their views.

Green Capital Grants – New information on this issue had been received since the last NP meeting. Each NP had received £10,000 to use as appropriate. He confirmed that a Small Sub Group had been set up to administer the process, with a decision to be made at the next Neighbourhood Partnership on Monday n to have for projects was Thursday 13th November. He warned NP members that the Bristol City Council website was incorrect so anyone interested in submitting an application should look instead at the following website: bcryp.org.uk

Lesley Welch stated that the recent meeting on this issue which had taken place had been very successfully run and congratulated Roger Gimson on the process.

Presentation On Issues for People with Learning Difficulties in the BCR area by Lesley Russ (Agenda Item 6)

Lesley Russ circulated a paper outlining results of a recent survey of people with learning difficulties and recommendations for the future work of the BCR NP. She explained that this survey had taken place following a suggestion by Councillor Radice about methods for consulting people with Learning Difficulties on their needs. She made the following points:

- The form had been sent to all people who were known to have health and social care needs in Bishopston via their care workers. It had been sent to 6 key providers and a response was received from those who deliver to 13 people with learning difficulties (out of 29 people)
- The results of the survey indicated that people generally feel safe in Bishopston, although respondents felt vulnerable going out at

night and in groups on Gloucester Road. They had safety concerns about traffic and were supportive of necessary traffic measures that were taken;

- Respondents were aware of Police and Care Direct Phone Numbers to report domestic abuse or feeling unsafe but were unlikely to do due to lack of confidence and poor telephone skills;
- Local services, such as shops and health centres, were used on a regular basis and some residents belong to local churches. Further information would be welcomed, such as health awareness days. Whilst no respondents were in local employment, they would like to have jobs in areas such as Animals, Drama, DIY, Arts and Crafts and Gardening
- Respondents felt they could provide skills in areas such as sociability, energy, effort and reliability. They valued areas such as parks and were interested in having a voice at local NP level

During further discussion, the following additional points were made:

- Councillor Radice confirmed that she had spoken to the Chief Executive of Gloucestershire County Council about possible options for employment and links to community groups had been provided
- It was noted that Misfits Theatre Company had carried out a great deal of work on Domestic Violence and Abuse. It was suggested that this group could be contacted via Next Link to see if they could do some work in the BCR area
- The need for the Police to make themselves known to people with LD was important in view of this group's lack of confidence in using the telephone;
- Lesley Russ had carried out work in other parts of the country in this area where there were Neighbourhood systems in place – the development of a model to help this group across the city could be put in place through volunteers
- A key issue for this group was loneliness and how to combat it
- Traders were always needing to consider the financial impact of any decision so any mechanism which could match the skills of people with Learning Difficulties to their needs was important

Lesley Russ was thanked for her presentation.

Action:

- 1. Andrew McGrath to e-mail to all NP members a copy of the presentation**
- 2. An item on communication and engagement with the Misfits Theatre Company to carry out some work in the**

BCR NP area to be added to the next BCR Np Informal Meeting – Lesley Russ/Andrew McGrath

21 Tree Report (Agenda Item 7)

Clive Stevens introduced this item. Following Bristol City Council's decision not to automatically replace trees as required from April 2015 for financial reasons, it was proposed that all NPs throughout the city prioritise those trees where planting was needed. All those residents requesting tree planting had been requested to raise £99, following which any remaining funding would be provided. Following a successful pilot scheme in the area, the cost of planting one tree had now been reduced from £200 to £174.

The NP noted that this approach did not address the issue of streets that had not had trees planted in them. It was agreed that this could be considered as a possible option in future years, perhaps alternating with the approach set out in the report.

Resolved – that street trees be considered as one of the priorities of BCR NP in the forthcoming BCR Neighbourhood Plan.

Action: Andrew McGrath/Clive Stevens

22 Well Being Report (Agenda Item 8)

The Area Co-ordinator introduced this report. He explained that no funding was proposed for the Friends of St Andrews Park since, following discussions between various NP members and Tracey Morgan several weeks ago, Bristol City Council had now agreed that this funding should be released.

Councillor Negus acknowledged the work carried out by Gillian Penrose in respect of the Cotham Hill application.

Councillors Fodor and Harrison expressed the view that the recommended sum of £2,000 to fund Green Capital funding when decisions are made in January 2015, should be seen as a minimum figure. If the NP was prepared to be flexible, further Well Being funding was likely to be available.

The NP also noted that the issue of priorities for the plan could only be confirmed once a plan was approved.

Upon being put to the vote, the following schemes were approved by the Neighbourhood Committee as set out below:

Resolved (all 5 for, 0 against) –

1. that the Friends of Horfield Common be awarded £3,000 for a Tree Planting Project (moved by Councillor Harrison, seconded by Councillor Radice)
2. that the Redland and Cotham Amenities Society be awarded £1,080 for the Cotham Hill in Bloom scheme (moved by Councillor Harrison, seconded by Councillor Radice)
3. that the Picture Room Collective be awarded £2,951.50 for the “Window Wonderland” Participatory Arts Trail (moved by Councillor Harrison, seconded by Councillor Negus)
4. that no funding be given for the application by the Friends of St Andrews Park (for the reasons indicated above)
5. that £2,000 of the Well Being Fund is retained to fund a planning day for the NP in order to finalise the NP Plan (moved by Councillor Harrison, seconded by Councillor Radice)
6. that £2,000 of Well Being funds is retained to supplement Green Capital funding when decisions are made in January 2015 (moved by Councillor Harrison, seconded by Councillor Radice)
7. that the annual £30,000 from the 2015/16 Well Being Fund be retained despite the Cabinet decision to release all NP funds in a single general fund subject to being reviewed as required in the light of the forthcoming Neighbourhood Plan (moved by Councillor Harrison, seconded by Councillor Hance)

23 Neighbourhood Partnership Review Update (Agenda Item 9)

The Area Co-ordinator introduced this report.

The following points were made during discussion concerning the **City Wide Event Planning Group**:

- Alison Bromilow and Councillor Anthony Negus had attended two Review meetings in August 2015 in preparation for the proposed City Wide Event which would operate as a Planning Group and enable BCR NP attendees to see how other NPs worked
- £4,500 had been set aside for the City Wide Planning Group meeting. A date of Saturday 7th February 2015 was proposed – Hayley Ash and one other officer would be preparing a programme for this event, including arranging a venue, plenary sessions and breakout groups
- Some NP members expressed concern that any proposed changes arising out of this process should not result in a “dumbing down” of standards across the city which would affect the BCR NP
- It was noted that the BCR NP area had more responses as part of this review than any other part of the city
- It was agreed that Alison Bromilow and Anthony Negus should continue as the two nominated representatives for the City Wide Event Planning meeting

Green Capital Funding - It was noted that a process was now in place to address the mechanism for this (Minute Number 19 above).

Equalities Training and Proposal for Champions – The Area Co-ordinator confirmed that different NPs were making different arrangements to discuss this issue. During discussion, NP members made the following points:

- All NP members should be invited to attend any proposed date(s) for training
- All NP members are advocates and any NP member who was appropriately trained was a champion

Resolved –

1. That the progress of the unringfencing of devolved budgets be noted
2. That it is agreed that the Neighbourhood Partnership Plan should be consolidated and updated
3. That the changes to the Well Being Process be noted
4. That it be noted that the process for allocating Green Capital Funding had already been decided (Minute Number 5 above)
5. That Alison Bromilow and Anthony Negus continue as the nominated representatives to be part of the City Wide Event Planning Group and feed the NP's ideas for the day
6. that proposed date(s) for equalities training should be circulated to all NP members to attend
7. that BCR NP confirms that all its membership are equalities champions, Lesley Welch is the BCR NP equalities advocate
8. that a formal request be made to the Equalities Department, signed by the NP Chair, requesting examples of how they can support the NP in its partnership duty

Action: 2, 6, and 7 - Andrew McGrath, 5 - Alison Bromilow and Anthony Negus, 8 - Lesley Welch to draft up a letter to be signed by Nick Clark

24 Area Co-ordinator's Report (Agenda Item 10)

The Area Co-ordinator introduced this report.

The following points were made by NP members and members of the audience invited to speak as appropriate:

New Park Behind Muller House to be called Ashley Down Green

If agreed, this should be added to the list of affiliating groups. The BCR NP Chair would then write to the Parks Forum to request that this park should be added to the list of parks.

Clean and Green

- Rob Umphrey had recently joined as a new member and Chair of the Street Scene Group
- It was noted that there had been a problem of litter in some areas of Redland where there was student accommodation. A problem with a street cleansing team not carrying out the required work had now been dealt with. Councillor Harrison asked to be advised if a problem with rubbish bins in Chandos Road did not improve as expected
- It was acknowledged that the issue of the retention of the Clean and Green budget within the NP's general fund needed careful consideration as part of the NP Plan. In particular, greater clarity on the use of Clean and Green was required, as well as mechanisms for how the centrally-held Community Payback budget could be used. It was noted that there was a forthcoming Clean and Green Action Day taking place on Saturday 25th October 2014 in 4 centres
- A report back was required to the NP and the relevant NFs concerning the use of the funds allocated as part of the Local Traffic Schemes outlined as part of the Community Infrastructure Levy (CIL) funding
- Playground Update at Cotham Gardens – A strongly worded note was required to ensure the lack of progress on this scheme due to insufficient staff was tackled

Resolved –

- 1. That the updates from the last round of Forums be noted and the proposal which was requested at the Bishopston Forum to name the new park behind Muller House as Ashley Down Green be agreed. Subject to this Park being added to the list of affiliated groups, the BCR NP Chair to write to the Parks Forum to request that this park be added to the list of parks**
- 2. That the latest meeting schedule be noted and the Area Co-ordinator advised accordingly**
- 3. That the latest devolved services update be noted and the NP confirms that it wishes the Clean and Green allocation to be retained as a distinct budget allocation in the NP's general fund**
- 4. That the non-devolved Section 106 allocation in the BCR NP area be noted and that the Area Co-ordinator reports**

back to the NP and the relevant NFs concerning the use of the funds allocated as part of the Local Traffic Schemes outlined as part of the Community Infrastructure Levy (CIL) funding

- 5. That the brief updates regarding playground developments be noted and a strongly worded note is prepared to ensure the lack of progress on this scheme due to insufficient lack of staff was tackled**

Andrew McGrath – 1 to 5, Nick Clark – 1 as appropriate

14 Date of Next Meeting

The Area Co-ordinator confirmed that the next meeting was scheduled at 7pm on Monday 20th October 2014 and was provisionally booked for the Claremont Room, Redland Green School. He would write to all NP members to confirm this as soon as possible.

The meeting finished at 9.20pm.

CHAIR